



Cabinet

9 April 2014
12.30 pm

Item

3

Public

MINUTES OF THE CABINET MEETING HELD ON WEDNESDAY 12 MARCH 2014

12.30 pm – 13.17 pm

Responsible Officer: Amanda Holyoak

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Present:

Mr K Barrow (Leader), Mr T Barker, Mr G Butler, Mrs K Calder, Mrs A Hartley, Mr L Chapman, Mr M Owen, Mr M Price and Mrs C Wild

155.0 Apologies for Absence

155.1 An apology for absence had been received from Mr S Charmley

156.0 Disclosable Pecuniary Interests

156.1 Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

157.0 Minutes

157.1 RESOLVED:

That the Minutes of the Cabinet meeting held on 19 February 2014 be approved and signed by the Leader as a correct record.

158.0 Public Questions

158.1 There were no public questions.

159.0 Matters Referred from Scrutiny/Council

159.1 There were no matters referred from Scrutiny/Council.

160.0 Reports of Scrutiny

160.1 There were no reports from Scrutiny Committees

161.0 Revenue Monitoring Report Period 10

161.1 The Portfolio Holder for Resources, Finance and Support presented a report by the Head of Finance, Governance & Assurance – copy attached to the signed minutes – which set out the Revenue forecast for 2013/14 as at Period 10, and identified management actions being undertaken to ensure a balanced budget at the end of the financial year. The projected outturn of an overspend of £1.942m showed no significant change since Period 9, although there had been a number of movements in specific service areas.

161.2 He referred to the most significant change which had occurred within Environmental Maintenance with potential cost pressures of £2.3m being identified. This had resulted from a connectivity issue between the Council's IT systems and Ringway, now resolved, and a recent review of highways expenditure charged to the capital programme. This had highlighted that a number of jobs initially charged to capital expenditure should potentially be classed as revenue. These pressures had been partially funded by releasing revenue contributions to capital and utilising existing capacity within the winter maintenance budget.

161.3 Other savings identified across the Council included increased planning income within Commissioning, reduced contract costs in Adult Social Care and general reductions in spend as a result of the spending freeze.

161.4 RESOLVED:

- (a) That it be noted that at the end of Period 10 (1 February 2013), the full year forecast projected a potential overspend of £1.942m
- (b) That the impact of this on the Council's General Fund Balance be noted.

162.0 Capital Monitoring Report – Period 10 2013/14

162.1 The Portfolio Holder for Resources, Finance and Support presented a report by the Head of Finance, Governance and Assurance (Section 151) – copy attached to the signed minutes – on the current position for the Council's 2013/14 to 2016/17 capital programme which took into account the latest monitoring information on the progress of the schemes, any necessary budget increases and decreases and the re-profiling between 2013/14 and future years.

162.2 He explained that year to date expenditure of £29.6m represented 58% of the re-profiled budget and that significant expenditure was anticipated in the last two months of

the year including the 2012/14 Highways resurfacing programme and first payments to be made against the Shropshire Broadband Scheme.

162.3 The report also included reductions in the Programme as a result of revenue contributions to capital of £1.3m being removed to help fund the pressures on the revenue budget within Environmental Maintenance.

162.4 Capital receipts of £6.4m had been generated to date, and the balance of capital receipts generated was sufficient to fund the capital programme for the financial year as well as leave a balance in hand that could be set aside to deliver a one off revenue saving for 2014/15.

162.5 **RESOLVED:**

(a) That approval be given to the budget variations of £1.3m to the 2013/14 capital programme, detailed in Appendix 1/Table 1 of the report and the re-profiled 2013/14 capital budget of £50.8m.

(b) That approval be given to the re-profiled capital budgets of £58.6m for 2014/15, £13.5m for 2015/16 and £5.3m for 2016/17 as detailed in Appendix 1/Table 4

(c) That the expenditure to date of £29.6m, representing 58.4% of the revised capital budget for 2013/14, with 83% of the year having elapsed, be accepted.

163.0 Determination of Admission Arrangements 2015/16

163.1 The Portfolio Holder for Children's Services presented a report by the Director of Children's Services – copy attached to the signed minutes – on the determination of admission arrangements for 2015/6. There were no changes proposed to the arrangements for voluntary and controlled schools in Shropshire but the School Admissions Code required all admission authorities to determine arrangements by 15 April 2014 even if they had not changed from previous years.

163.2 **RESOLVED:**

(a) That the admission arrangements be approved as determined in March 2014 without amendment.

(b) That by agreeing to the above, the school admission arrangements for Shropshire Council for the academic year 2015/16 be determined in accordance with the School Admissions Code

(c) That the Secretary of State be notified by 15 April 2014 that Shropshire Council had determined its school admission arrangements for the academic year 2015/16.

164.0 Change For the Best Service Transfer to IP&E

- 164.1 The Portfolio Holder for Finance, Resources and Support presented a report by the Director of Commissioning – copy attached to the signed minutes – on the proposed transfer of services to ip&e Limited which would come together as one business unit with the working title of 'Change for the Best' from April 2014.
- 164.2 Change for the Best would be made up of Shropshire Council's Programme Management Office and the Business Design Team who would also work with Bright Lake, the Council's appointed contractor to support and build on work to redesign services. The transfer would provide opportunity for the services to develop, share their expertise, and reduce year-on-year costs to the Council for these activities. It would also give them a greater potential to trade and create profits which could be reinvested in services.
- 164.3 The Director of Commissioning drew attention to an error in paragraph 6.6.6 which stated that a current external contract secured by the team would be novated to ip&e when it would in fact remain with the Council.
- 164.4 In response to comments and questions from Members on the length of the contract with Bright Lake Consulting Ltd and the value of the work, the Leader reported that part of the contract involved the up skilling of staff in a new method of service re-design. The Design Team were excited to be working with the consultant; the redesign work would be saleable, would create new jobs in ip&e and result in a saving of £20 million from the Council's budget. He indicated that there was a commercial value in the process that was being developed, unique to the authority, which would generate a commercial offer.
- 164.5 **RESOLVED:**
- (a) That the Business Plan – 'Executive Summary for Change for the Best' be approved and that the services' suitability for transfer into ip&e be confirmed.
 - (b) That authority be delegated to the Director of Commissioning, in consultation with the Portfolio Holder for Resources, Finance and Support, to negotiate and agree the Service Contract for the 'Change for the Best Services' and the transfer of the Programme Management Office, Business Design Team and the contract with Bright Lake into ip&e

165.0 Exclusion of Press and Public

165.1 RESOLVED:

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, and Paragraph 10.2 of the Council's

Access to Information Rules, the public and press be excluded during consideration of the following items.

166.0 Exempt Minutes

166.1 RESOLVED:

That the Exempt Minutes of the Cabinet meeting held on 19 February 2014 be approved and signed by the Leader as a correct record.

167.0 The Transfer of Management of Community Living – Recommendations for the Award of Contract

167.1 The Portfolio Holder for Adult Services presented a report by the Head of Social Care Improvement and Efficiency – copy attached to the signed exempt minutes – on the proposed transfer of the Management of Community Living following the outcome of the evaluation of the bids provided in response to the opportunity to manage the Service.

167.2 RESOLVED:

- (a) That approval be given to the award of the management of the Community Living Service contract from 1st April 2014 or such other date as may be required to conclude all contractual issues, for an initial period of five years to the Preferred Bidder, subject to the successful conclusion of negotiations with them, with the option to extend for an additional period of up to 2 years.
- (b) That authority be delegated to the Head of Service Improvement and Efficiency in Adult Services to conclude final contractual negotiations in conjunction with the Procurement Manager with the Preferred Bidder and if successful in reaching final agreement to award the contract and complete all necessary formalities following consultation with the Portfolio Holder for Adult Services.

168.0 Change for the Best

168.1 The Portfolio Holder for Finance, Resources and Support presented an exempt report by the Director of Commissioning – copy attached to the signed exempt minutes – on the proposed transfer of services to ip&e Limited which would come together as one business unit with the working title of 'Change for the Best' from April 2014. He referred to the Business Plan set out in Appendix A.

168.2 RESOLVED:

- (a) That the Business Plan – Executive Summary for Change for the Best be approved and the services' suitability for transfer into ip&e be confirmed.
- (b) That authority be delegated to the Director of Commissioning, in consultation with the Portfolio Holder for Resources, Finance and Support, to negotiate and agree the Service Contract for the 'Change for the Best' services and the transfer of the PMO and BDT teams into ip&e along with the novation of the Bright Lake Consulting Ltd contract.

(The full version of Minutes 167 to 168 constitutes exempt information under category 3 of Paragraph 10.4 of the Council's Access to Information Rules and have accordingly been with-held from publication.)

Signed (Leader)

Date: 9 April 2014